

**Thomas Memorial Library Board of Trustees**  
**Minutes of Meeting: Thursday, February 21, 2013 at 6:30 pm**

**In Attendance:**

RuthAnne Haley, *Chair*  
Ken Piper, *Secretary*  
Lee Ruddy and Julia Bassett Schwerin, *Trustees*  
Jay Scherma, *Library Director*  
Jessica Sullivan, *Town Councilor*

**Absent:**

Blaine Grimes, Molly MacAuslan, and Judith McManamy, *Trustees*

**Agenda:**

- 1. Call to Order:** 6:39 PM **RuthAnne**
- 2. Approval of Meeting Minutes**
  - A motion was made to accept the minutes of the January 17, 2013 meeting.
  - The motion made by Julia and seconded by Lee was unanimously **approved**.
  - A motion was made to accept the minutes of the February 16, 2003 planning meeting.
  - The motion made by Julia, and seconded by Lee, was unanimously **approved**.
- 3. Director's Report for January 2013**
  - Circulation is up 3.16% over last year.
  - Circulation for January 2013 is up 6.16% over January 2012.
- 4. Budget Update**
  - .6% increase over 2013.
  - Maintains staffing for programming.
  - Public hearing on March 14<sup>th</sup>.
- 5. Election of Officers for 2013**
  - RuthAnne Haley was unanimously reelected as Chair.
  - Ken Piper was unanimously reelected as Secretary.
- 6. Nominations of TMLF liaisons**
  - Judy will be staying on as a liaison.
  - Lee was nominated by Ken, and seconded by Julia, to be a liaison. Lee was unanimously elected as a liaison to the TML Foundation.
  - The Board met with two citizens who are interested in joining the TML Foundation: Priscilla Armstrong and Martha Palmer.
  - A motion was made by Julia, and seconded by Lee, to recommend both candidates to the TMLF. The motion was unanimously **approved**.
- 7. Volunteers (2) to attend George Morse's "Public Values Workshop"**
  - Judy will be asked to attend and RuthAnne will be her alternate, pending availability.
  - Julia volunteered to attend.
- 8. Communication/file sharing technology (Sharepoint/Subreddit)**
  - It was determined that further research on this subject is required.
- 9. Review of Building Policy**

- A motion was made to accept proposed Building policy modifications and recommend to the Town Council to approve.
- The motion was unanimously **approved**.

**10. Confirmation of Meeting:** The next TMLBoT meeting is scheduled for Thursday, March 21, 2013 at 6:30 PM in the Community Room of the TML.

**11. Adjournment:** 7:54 PM.

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### **Citizen Participation at Meetings & Workshops**

**TMLBoT Meetings and workshops:** The purpose of the monthly meeting and the occasional workshop is primarily for the Board of Trustees to conduct the business of the Board in accordance with its Charter and by-laws. Prior to Board discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Board of Trustees begins its discussions.